***VVC Faculty Association Meeting Minutes***

Thursday, September 19, 2019

Administrative Services, Building 10, CFIE classroom, 3:30 pm

**CALL TO ORDER** – Meeting called to order @ 3:30 pm

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Area |  | Area Representatives |  | AT LARGE Area Representatives | Members/Guest |
| **1** |  | Burg, Ed |  | Contreras, Fernando | Bonato, Anthony |
| 2 |  |  |  | Vila, Martha | Jennings, Patti |
| 2 | √ | Portillo, Silvia |  |  |  |
| **3** |  | Adell, Tim |  | Executive Officers |  |
| **3** |  | Ruiz, Maria |  |  |  |
| 4 |  |  | √ | Ellis, Lisa, Past President |  |
| 4 | √ | Golder, Patty | √ | Butros, Michael, President |  |
| 5 | √ | Huiner, Leslie |  | Rubayi, Khalid, Secretary |  |
| **5** |  |  | √ | Cerreto, Richard, Treasurer |  |
| 6 |  | Heaberlin, Ed | √ | Davis, Tracy, Vice President |  |
| 7 | √ | White, Christa |  |  |  |
| **8** | √ | Gibbs, David |  |  |  |
| **8** |  | Gibbs, Jessica |  |  |  |
| **9** |  |  |  |  |  |
| **9** | √ | Oliver, Claude |  |  |  |

1. **Action Items**
   1. Approval of the March 21, 2019 minutes; Approved as presented
2. **President’s Report and Announcements**

“Know your contract” will be discussed in every meeting with a new topic each meeting.

Hired 12 new faculty members over the summer. New revamped VVCFA website, with all agendas, meeting minuets, downloadable forms to attend CCA meetings and current contract are all available on the website.

Science building network still slow and poor performance, next week meeting with the president, this topic will be the priority in the agenda. If faculty has any issues with network issues please forward any concerns to technology committee (Khalid Rubayi) or (Steve Toner).

Bookstore issues; The bookstore keep sending emails to faculty to input their textbooks, even if the instructor is not requiring any textbooks or not using the bookstore for their class textbooks. Other faculty raised many concerns with bookstore orders timeline, quantalities, cost and book versions ordered by the bookstore. Meeting with VP Peter M. to discuss bookstore issues.

An MOU by VVCFA requesting the district to hire a Distance Ed coordinator position the MOU did expire and the district didn’t follow through, a grievance was filed at the beginning of this semester, the issue is resolved, job description has been developed and the position will be filled during this semester.

CCA Conference in October, faculty are invited and encouraged to attend.

Active shooter online training sent by campus police, the training is not mandatory for faculty by contract, but its highly recommended and encouraged for faculty to complete the training.

Also mentioned that VVCFA need area reps for Allied Health, Liberal Arts, Library/Counseling, Vocational

1. **Negotiations**

No negotiations until next year spring semester, the president is anxious to negotiate flex calendar. VVCFA would like to negotiate the article on discipline, there should be a well-defined process and procedure with time limits when faculty are called to HR or the dean’s office for any disciplinary action.

1. **Executive Officer’s Reports**

**Vice President:**

Need chairs for the social activities committee and political action committee.

**Secretary:**

Technology committee; new website is coming to VVC, departments will be responsible updating and maintaining their web content. Office 365 is coming this semester to faculty. PAC need more faculty donations since we lost some to retirees.

**Treasurer:**

Richard presented members a financial handout showing the net worth and account activity as of this period.

**Committee Reports or Special Reports**

**Social Activities committee:**

**Political Action Committee:**

**Other:**

**ADJOURNMENT** - Meeting adjourned @ 5:00 PM